



Instructions for Form R-9003 (SEV O-3)
Oil Severance Tax - Monthly Incapable and Stripper Oil Well Report

Form Sev. O-3 must be filed electronically using the Louisiana Department of Revenue's Severance Application.

Tax ID – This is your 10 digit Louisiana Tax Number.

Severance Account Number – Enter your producer code or transporter code (that may be up to six digits) assigned by the Louisiana Office of Conservation or reporting company number assigned by the Louisiana Department of Revenue (LDR) to taxpayers who are not producers or transporters. For 4 and 5-digit numbers, pad with a leading zero(s).

Taxable Period – Period for which the tax is reduced. Production for each taxable period is to be reported separately.

Certification code – Code assigned by LDR. Codes are "P" for incapable certification and either "A" or "B" for stripper certification.

Conservation Well Serial Number – Code assigned by the Louisiana Office of Conservation that may be up to six digits.

Continuity Status Code Legend	Code
Continuing - included on incapable well report for preceding month	1
New this month - not included on incapable well report for preceding month	2
Deleted - will be removed from certified status from this report forward, or until recertified for reduced rates	3

Parish – Parish where production occurred.

Field – The 4-digit code assigned by the Louisiana Office of Conservation.

Producer – Code assigned by the Louisiana Office of Conservation that may be up to six digits. For 4 and 5-digit codes, pad with a leading zero(s).

Lease Code – The 6-digit code assigned by the Louisiana Office of Conservation.

Well Number – Number assigned by the Office of Conservation to a specific well for identification purposes (may be up to seven digits).

Production Barrels – Total gross barrels produced or severed at the wellhead prior to being sold to the first purchaser (should agree with the Office of Conservation's OGP Report). Volume must be reported by well.

Number of Producing Days – Number of days the well produced during this taxable period.

Average Daily Production – Production divided by number of producing days. Round to two decimal places.

Disposition Barrels – Total taxable barrels for this taxable period for which codes on the line item are applicable. Barrel volume must be numeric and have two explicit decimal places. Volume must be reported by well.

Taxpayer Code – Producer code or transporter code (that may be up to six digits) assigned by the Louisiana Office of Conservation or reporting company number assigned by LDR to taxpayers who are not producers or transporters. For 4 and 5-digit codes, pad with a leading zero(s).