



Request to Close Business Tax Accounts

Request must be mailed, faxed or emailed to the following:

Mail: Louisiana Department of Revenue
P.O. Box 1469
Baton Rouge, LA 70821

Phone: (855) 307-3893
Fax: (225) 219-0806
Email: CentralReg@LA.Gov



Tired of paper? Scan this QR code to visit the [LaTAP website](https://latap.revenue.louisiana.gov/) where you can register a business, file and pay electronically, and view your account.

<https://latap.revenue.louisiana.gov/>

Note: A separate form is not necessary if the change applies to all taxes.

PLEASE PRINT OR TYPE.

Legal Name			
Trade Name			
Address	City	State	ZIP

I hereby authorize the following account(s) be closed:

<input type="checkbox"/> Sales	Account Number	Close Date (mm/dd/yyyy)
<input type="checkbox"/> Withholding	Account Number	Close Date (mm/dd/yyyy)
<input type="checkbox"/> Severance	Account Number	Close Date (mm/dd/yyyy)
<input type="checkbox"/> Other *(Specify) _____	Account Number	Close Date (mm/dd/yyyy)

* Tax accounts other than the types listed above may require additional documentation for closure. Please contact the Louisiana Department of Revenue for more information regarding documentation requirements.

Authorization

Contact Person	Daytime Telephone Number
Signature	Date (mm/dd/yyyy)