



**Ernest N. Morial Convention Center**  
**Service Contractor Tax Return**  
**Tour Tax Return**

Collected by  
 Louisiana Department of Revenue  
 Sales Tax Division  
 P.O. Box 3138  
 Baton Rouge, LA 70821-3138

MONTH ENDING 20

Use return envelope provided.

**For assistance, contact:**

Baton Rouge Headquarters (225) 219-7356  
 New Orleans Regional Office (504) 568-5233

- Amended return     Business closed  
 Final return        Date business discontinued \_\_\_\_\_

Service Contractor Tax			
1	Contract price of goods and/or services furnished	1	.00
2	Less total exemptions (from Line 11)	2	.00
3	Taxable amount (Subtract Line 2 from Line 1.)	3	.00
4	Gross tax due (Multiply amount on Line 3 by 2%.)	4	.00
Tour Tax			
5	Number of tour participants	5	
6	Gross tax due (Multiply amount on Line 5 by \$1.)	6	.00
7	Net tax due (Add Line 4 plus Line 6.)	7	.00
8	Delinquent penalty <small>(5% of tax for each 30 days or fraction thereof of delinquency, not to exceed 25% in the aggregate)</small>	8	.00
9	Interest (See instructions.)	9	.00
10	Total tax, penalty, and interest (Add Lines 7 through 9.) <small>Make payment to Department of Revenue. Do not send cash.</small> <b>PAY THIS AMOUNT. →</b>	10	.00
11	Exemptions (Please specify.)	Type	Amount
		_____	_____
		_____	_____
		<b>TOTAL</b>	_____

This return is due on or before the 20th day following the taxable period and becomes delinquent on the first day thereafter. If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent the first day thereafter.

Under the penalties of perjury, I declare that I have examined this return, including all accompanying documents, and to the best of my knowledge and belief, it is true, correct, and complete.

Date ▼	Signature ▼
Signature of preparer other than taxpayer ◆	Telephone ▼
	(       )

For official use only.	
Amount paid with this return _____	
Cash _____	Check # _____
Check _____	Bank _____



## General Information

1. All persons and dealers who are subject to the taxes levied by the Ernest N. Morial - New Orleans Exhibition Hall Authority for the Service Contractor Tax and Tour Tax are required to file a tax return monthly, unless otherwise provided. Returns are due on or before the 20th of the month following the close of the period in which the tax becomes due. If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent the next day thereafter.
2. Corrections or changes to the name and address information shown on the form should be made on the face of the return. If this is an amended return, mark the "Amended Return" box on the front of the form. If this is a final return, mark the "Final Return" box on the front of the form and enter the date the business was sold or closed.
3. All amounts on the return should be rounded to the nearest dollar and shown in the appropriate boxes.
4. Care should be exercised to ensure that: (a) the correct period is entered or shown in the appropriate area near the top of the return; (b) the return is signed and dated by the appropriate company official; (c) a payment for the exact amount of tax, penalty, and interest accompanies the return and that this payment amount is properly entered on Line 10; and, (d) the return and payment are placed in the attached pre-addressed envelope with proper postage affixed and mailed.

## Instructions

- Line 1** Enter the total amount of goods and services rendered during the calendar month that were subject to the service contractor tax with no reduction for any purpose.
- Line 2** Enter the total amount of exempt goods and services as shown on Line 11.
- Line 3** Subtract Line 2 from Line 1.
- Line 4** Self-explanatory.
- Line 5** Enter the total amount of tickets issued that was subject to the tour tax with no reduction for any purpose. The number entered should include the number of tours given to participants under a multi-tour ticket.
- Line 6** Self-explanatory.
- Line 7** Self-explanatory.
- Line 8** A delinquent penalty of 5 percent for each 30 days or fraction thereof of delinquency, not to exceed 25 percent of the net tax due on Line 7, must be entered on Line 8. A monthly return becomes delinquent on the 21st day of the month following the month in which tax becomes due.

**NOTE** In addition to the delinquent penalty reported above, a taxpayer may also incur a negligence penalty if circumstances indicate willful negligence or intentional disregard of rules and regulations.

- Line 9** Interest is due if the payment is late. Refer to the Tax Interest Rate Schedule (R-1111) for monthly interest rates that apply. Form R- 1111 is available on the Department's website at [www.revenue.louisiana.gov](http://www.revenue.louisiana.gov).
- Line 10** Self-explanatory.
- Line 11** List amount of exemptions by type and amount and enter total here and on Line 2. Attach additional schedule, if necessary.

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