

Revenue Information Bulletin No. 15-030
July 9, 2015
Sales Tax

Electronic Submission of Enterprise Zone and Quality Jobs Sales Tax Rebate Claims

Beginning August 1, 2015, rebate requests for the Enterprise Zone and Quality Jobs incentive programs must be submitted in an electronic format approved by the Department.

Louisiana Revised Statute R.S. 51:1787 A.(1)(a)(iv)(aa) requires the electronic submission of sales tax rebate requests for the Enterprise Zone and Quality Jobs incentive programs unless permission has been granted to submit the request in an alternate form.

Exceptions may be granted to taxpayers that prepare their own rebate requests. Exception requests should be submitted to LDR.TaxIncentives@la.gov.

Taxpayers are required to submit all invoices over fifteen thousand dollars and all the following schedules electronically in a format approved by the Economic Development Unit of the Office Audit Division.

- Schedule A Taxes Accrued by Contract Holder
- Schedule B Purchases by Contract Holder and Taxes Paid to Vendor
- Schedule C Purchased by Contractor and Taxes Paid to Vendor
- Schedule CA Purchased by Contractor and No Taxes Paid to Vendor

To comply with this requirement, a taxpayer may submit the required files by mail using a CD, DVD or jump drive or via e-mail to LDR.TaxIncentives@la.gov. Taxpayers who choose the e-mail option are encouraged to contact the Economic Development Unit using this e-mail box to set up a secure portal site.

Electronic media should be mailed to:

Office Audit
Attn: Economic Development Unit
P.O. Box 66362
Baton Rouge, LA 70896-6362

Any rebate request not submitted electronically as provided herein will not be a “properly completed rebate request” for purposes of the ten business day rebate period or the three-month audit period set forth in R.S. 51:1787 A.(1)(a)(iv)(bb).

Tim Barfield
Secretary